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| Word | Derivations | Meanings/ synonyms | Persian Meaning |
| productivity | N.: produce-producer-product-production-reproductionAdj.: productive – unproductive-reproductive-reproducible | efficiency- efficacy | بهره وری ، سودمندی |
| generation | Adj :generationalV: generate  | production | تولید |
| layout |  | The way in which writing & pictures are arranged on a page | طرح، طرح‌بندی، صفحه‌بندی |
| Be tied to/by sth |  | To be restricted by a particular situation,job etc., so that you cannot do exactly what you want | محدود کردن |
| typesetter | Typesetting (n.) - typeset (v.) | a person, machine or company that prepares a book, etc. for printing(or typesets them) | حروف چین |
| (user) manual(n.) | manual (adj.) | a book that gives instructions or informations, esp. how to use a machine. | کتاب راهنما |
| pamphlet |  | booklet - leaflet | (جزوه) |
| flyer /flier |  | A small sheet of paper advertising sth. ~brochure, leaflet | آگهی روی کاغذ کوچک |
| periodical)n.)/ˌpɪəriˈɒdɪkl//ˌpɪriˈɑːdɪkl / |  Periodical=periodic (adj.) | A magazine or newspaper published at regular intervals | مجله، نشریه |
| certificate (n.)/səˈtɪfɪkət/ | certificated(adj.)certification (n.) | An official document proving that you have completed a course of study or passed an exam. | گواهی نامه، سندر سمی |
| Confines (n.) | Noun:confinementVerb:confineAdj :confined | Limits or borders | محدوده، حد |
| offset (adj.) | Offset (n.)Offset (v.) |  A method of printing in which ink is transferred from a plate or stone to a uniform rubber surface and from that to the paper. | چاپ آفست |
| conceivable |  | believable / imaginable | قابل تصور، باورکردنی |
| make up |  | constitute | ‌تشکیل شدن |
| handbook |  | = manual | کتاب راهنما |
| Overall (adj.) |  Overall (adv.) Overall (n.) | ‌considering or including everything.~ total | کلی |
| composition | Compose(v.)–Composer(n.)Composite(adj./n.)Compositional(adj.) | The arrangement of words, pictures etc. on page for printing. ~ combination | ترکیب |
| pull together |  |  | به صورت واحد درآوردن، برای هدفی یکپارچه ساختن |
| lay sth out | layout (n) | Arrange =set out | صفحه آرایی کردن |
| precision (n.)/prɪˈsɪʒn / | precision(adj.) |  | دقت |
| cumbersome |  | slow & difficult | کند ودشوار، مایه زحمت |
| seasoned |  |  = experienced | باتجربه |
| Concepts(n) | Conception,conceptual,Conceptualiz(v) | Obvious | مفاهیم |
| Features(n) |  | One of the main features of this book | مشخصه‌ها، ویژگی‌ها |
| Quality(n) | qualitative | modality | کیفیت |
| Typical (adj) | typicality | Model, sample; usual | نمونه، معمول |
| Sufficient(adj) | Sufficiently, sufficiency(n), suffice(v) | Enough | کافی |
| Integrating(adj) | Integrate)v), integration(n) | Accretion, an integration of efforts | یکپارچگی |
| Appealing(adj) | Appeal(n) | The appeal of her smile, | مطبوع ,گیرا بودن |
| Presentation(n) | present (v), presentable (adj) |  | نمایشی |
| Carousel(n)/ ˌkarəˈsel,ˈkarəˌsel/ |  |  | چرخشی |
| Overhead)adv) |  | upper | بالا |
| Lectern(n)/ ˈlektərn/ |  | tribune | تریبون |
| Pulpit(n)/ ˈpo͝olˌpit,ˈpəl-,-pət/ |  | Tribune, Lectern | میزخطابه |
| stylized | Stylize(v), stylization(n) | mannered | دارای سبک |
| Situation(n) | Situated, situate(v) | Position, location | موقعیت |
| Require(v) | Required, requirement | Choose, want | خواستن,نیازداشتن |
| Assortment(n) | Assort(v),assorted | Division, grouping, classification | دسته بندی |
| Progressive(adj,n) | progressivist | Front man | پیش رو، پیشتاز |
| Consider(v) | Considerable, considerate, consideration, considering | Spot,her health is very good if you consider her age | درنظر گرفتن |
| Otherwise(adv( |  | I could not act otherwise | به طور دیگر |
| vividly | vivid | brightly  | پویا,به روشنی |
| Apparent(adj) | apparently | Obvious, evident | آشکار |
| capable | capability | able, skilled, gifted  | توانا |