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| --- | --- | --- | --- |
| Word | Derivatives | Meaning/ synonyms | Persian Meaning |
| versatile  /ˈvərsətl/, /ˈvɜːsətaɪl/ | [versatility](http://en.wiktionary.org/wiki/versatility) | Having varied uses or many [functions](http://en.wiktionary.org/wiki/function)-  multi-purpose | چندکاره |
| form letter |  | standard letter that is sent to a number of  people | نامه‌ی استانداردی که به چند نفر ارسال می‌شود |
| mail-merge |  | the automatic addition of names and addresses from a database to letters and envelopes in order to facilitate sending mail, esp. advertising, to many addresses. |  |
| entry |  | a [datum](http://en.wiktionary.org/wiki/datum) in a database.  item of data in a database |  |
| boilerplate  / ˈboilərˌplāt/ |  | standard text | متن استاندارد |
| accumulate  /əˈkjuːmjʊˌleɪt/ | accumulated, accumulation | gather, collect | جمع کردن، انباشته شن |
| eventually |  | finally, in the end | در نهایت، سرانجام |
| will |  | who you want your money and property to be given to after you die | وصیت‌نامه |
| uncontested  / ˌənkənˈtestid/ | contested | without opposition | بلامنازع، بدون اختلاف |
| bankruptcy  /ˈbæŋkrʌptsɪ/ | bankrupt (adj, n,v) | state of being unable to pay back debts | برشکستگی |
| estate |  | everything that is left after one dies | میراث |
| real estate |  | property consisting of land or buildings | املاک و مستغلات |
| Straightforward | Straightforwardly, Straightforwardness | uncomplicated and easy to do or understand, Simple | ساده، سر راست |
| to observe | observation | monitor, supervise | مشاهده کردن، نظارت کردن، |
| endeavor (n)  /ɪnˈdɛvɝ/, /ɪnˈdɛvɝ/ | endeavor(V) | attempt | تلاش |
| variety  /vəˈrīətē/ | various | diversity | تنوع |
| statistical (adj) | statistics, statistically  statistician |  | آماري |
| bar graph |  | bar chart | نمودار ميله اي |
| embedded (adj) | embed (v,n) | [place](https://www.google.com/search?hl=en&biw=1366&bih=543&site=webhp&q=define+place&sa=X&ei=6G5WUuGHBIz64QSs14D4BA&ved=0CDEQ_SowAA) | جاسازي شده، نهفته |
| opt  /äpt/ |  | choose | انتخاب كردن |
| manual  /̍manyə(wə)l/ | manually | Performed with the [hands](http://en.wiktionary.org/wiki/hand) | دستي |
| maintain | maintenance | keep | نگه داشتن |
| distribute | distribution | give out | پخش كردن |
| trend(n) |  |  | روند |
| tie |  | attach or fasten (someone or something) with string or similar cord | گره زدن |
| encounter (v) | encounter (n) | face | مواجه شدن |
| skip |  |  | پريدن |
| audio  /ˈôdēˌō/ |  |  | صوتي |
| retrieved | retrieve, retrieval, retriever | bring back, [recover](https://www.google.com/search?hl=en&biw=1366&bih=543&site=webhp&q=define+recover&sa=X&ei=bHdWUt7eIsXZ4ATno4DQDA&ved=0CCoQ_SowAA) | بازيابي شده |
| transmission |  | the action or process of transmitting something or the state of being transmitted | انتقال |
| contribute | contribution, contributor, contributory | give (something, esp. money) in order to help achieve or provide something | سهيم بودن |
| wealth of information |  |  | مقدار زيادي اطلاعات |
| essentially | essential(n,adj) | used to emphasize the basic, fundamental, or intrinsic nature of a person, thing, or situation | اساسا ، ضرورتا |